

Dear Parent/Carer

I am writing to you today to make you aware of some of our work around improving attendance.

As you know, we share important information about school attendance on our school website which can be found using a google search, or by going to www.killamarshjunior.com

Our attendance information is listed under the Parents tab

Here you will find our attendance policy and the most up to date information about things like:

- Term time absence and 'exceptional circumstances'
- Penalty notices
- Our policy for managing and improving attendance.



As part of this work, and in response to the Department for Education's '[Working together to improve school attendance](#)' statutory guidance, the school has a number of important duties to carry out. They include using attendance data to help:

- Identify pupils at risk of persistent absence
- Work with pupils and their parents to understand and address the reasons for absence
- To take an active part in multi-agency efforts with the local authority and other partners.

For the reasons outlined above, we will be increasing the amount of contact we have with parents whose children's attendance is causing concern.

We will do this work in a **supportive** and **collaborative** way and are keen to try and help families in any way we can to help improve attendance.

Attendance	Absence and days of learning missed
100% attendance	No days missed
95% attendance	9 days of absence, 1 week and 4 days of learning missed
90% attendance	19 days of absence, 3 weeks and 4 days of learning missed
85% attendance	28 days of absence, 5 weeks and 3 days of learning missed

What this means is that some of you may receive a phone call from a staff member if you child's attendance is below a particular level.

The table shown here shows some important levels that we work with.

For example, as our attendance policy states;

‘Persistent absence is where a pupil misses 10 percent or more of school, and severe absence is where a pupil misses 50 percent or more of school. Reducing persistent and severe absence will remain central to the school’s strategy for improving attendance.’

If we do contact you in the future, please be assured that we do so in a spirit of partnership. Our initial phone calls are designed to build a relationship between home and school so that we might understand any key issues, or barriers that need to be considered

Mark Watson

Headteacher

Killamarsh Junior School